Dr. T. MANJULA

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LIBRARIAN

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Google Scholar : https://scholar.google.com/citations?user=7wAv_dYAAAAJ&hl=en

Research Gate: https://www.researchgate.net/profile/Manjula-t

Vidwan Id: https://vidwan.inflibnet.ac.in/profile/502267

INTRODUCTION

As a librarian in educational administration, I play a crucial role in managing and coordinating library resources and services within an educational institution. My primary responsibility is to support the academic community by ensuring that students, teachers, faculty, and staff have access to relevant and up-to-date information and resources. Some of the key aspects of my responsibilities are collection development, cataloguing, classification, information literacy instructions, reference services, technology integration and collaboration with faculty to support their curriculum needs and provide resources that align with academic programmes, budget management, library policy development, promoting library services, feedback, assessment and evaluation of library services. Overall, serving as an information specialist, educator, and coordinator, working to support the institution's educational goals and foster a learning-friendly environment for the entire academic community.

GOALS

Professional Development: Continuously seek out opportunities for professional development. Attend workshops, conferences, and seminars to stay updated on the latest trends and technologies in the field.

Networking: Build a strong professional network within the library science community. Join relevant associations and participate in online forums, social media groups, and conferences to connect with colleagues, mentors, and potential employers.

Leadership: Aim for leadership roles within libraries or library-related organizations.

Advocacy: Advocate for libraries and the importance of information access in the community. Get involved in initiatives that promote literacy, open access to information, and library funding.

Innovation: Embrace innovation in library services. Stay updated on emerging technologies and trends like virtual reality, artificial intelligence, and data management, and find ways to integrate them into library services.

Research: Contribute to the field through research and publications. Publishing articles, books, or reports on library-related topics can enhance reputation and influence within the profession.

Community Engagement: Engage with the library's user community and understand their needs. Develop and implement programs and services that cater to diverse populations and promote inclusivity.

Mentoring: Consider mentoring aspiring librarians and library science students. Sharing knowledge and experience helps the next generation of professionals to succeed.

Advancement of Information Literacy: Work on projects and initiatives that promote information literacy and critical thinking skills.

EDUCATION

2023   **Ph D in Library and Information Science**
Bangalore University, Karnataka, India
Research Topic: *"Study and Use of Gram Panchayat Libraries (Rural Public Libraries) in Bangalore Rural District of Karnataka: A Study"*

2014   **National Eligibility Test for Assistant Professor**
University Grant Commission, India

2014   **Karnataka State Eligibility Test for Lecturer / Professorship**
University Grant Commission, India

2010   **Masters in Public Administration**
Indira Gandhi National Open University (IGNOU), India

2008   **Masters in Library and Information Science**
Annamalai University, India

2004   **Bachelors in Library and Information Science**
Indira Gandhi National Open University (IGNOU), India

2008   **Bachelors in Public Administration**
Indira Gandhi National Open University (IGNOU), India

1999   **Diploma in Library and Information Science**
Department of Technical Education, Karnataka, India

Languages Known: **English, Hindi, Kannada**

Computer Knowledge: MS Office, LIBSYS, LIBSOFT, KOHA, E-GRANTHALAYA, CORAL DRAW, Web Designing, Audacity, Video Editor, SPSS, Reference Management Software like Mendeley and Bibliometric analysis software Vos Viewer.

WORK EXPERIENCE

1. **REGIONAL INSTITUTE OF ENGLISH SOUTH INDIA, Bangalore** (Inservice government English teacher (primary and secondary) training institute of South India)

   i). **June 2018 – Till date -** <u>**LIBRARIAN**</u>

   ii). **June 2010 – June 2018 -** <u>**ASSISTANT LIBRARIAN**</u>

   iii). **Nov. 2004 – June 2010 -** <u>**LIBRARY ASSISTANT**</u>

2. **April 2004 – Nov 2004 – MOTHER TERESA NURSING COLLEGE, Bangalore**
<u>**LIBRARIAN**</u>

3. **Sep 1999 – Sep 2000 – KARNATAKA LEGISLATIVE SECRETARIAT LIBRARY, Bangalore**
<u>**APPRENTICESHIP TRAINEE**</u>

4. **Dec 1998 – April 1999 – J R D TATA MEMORIAL LIBRARY, IISc, Bangalore**
<u>**POST APPRENTICESHIP TRAINEE**</u>

Ph D Co-Supervisor

Department of Library and Information Science, Manipal Academy of Higher Education, Bengaluru

PROFESIONAL SKILLS

Supervisory Skills, Library Management, Records Management, Management Information Systems (MIS), Open Education Resources Management, Institutional Repositories, Research Skills, Digital Libraries, Collection Development, Information Retrieval, Virtual Referencing, Information Literacy, User Education, Web Designing, and Web Content Writing.

MAJOR CONTRIBUTIONS

ᵔ☝ *Designed, Developed and Maintaining* **ELT Gateway** *website since March 2018 (Sl. No.38)*

<https://riesi-elt-gateway.webnode.com/>

This website links all the online resources available on English Language Teaching. It includes E-Reference Sources, E-books, E-Journals, Mobile Apps, Audio-Video Materials, E-Textbooks and other e-resources on English Language Teaching. ELT Gateway has been created to help all English Language Teaching professionals to get the available online resource in one platform. Resources are been provided to all levels of teachers and learners of the English language. They can easily reach the resources and it saves the time of the users. Conducting Information Literacy Program through this website.

ARTICLES PUBLISHED

Manjula, T. (2024), Harnessing Artificial Intelligence Innovations in Libraries: A ChatGPT OpenAI Perspective, International Journal of Information Dissemination and Technology, 14(2), 69-71.

Manjula, T & Kumar, Indra (2024), ChatGPT OpenAI Unleashed: Ethical and Effective Strategies for Researchers, Journal of Library and Information Communication Technology. 13(1), 53-59.

Manjula, T., & Naik, K. G. (2023). A Critical Analysis of the Digital Divide and ICT Literacy of Grama Panchayati Libraries Supervisors and Users in Bangalore Rural District, Karnataka. *KIIT Journal of Library and Information Management*, *10*(1), 48-52.

Manjula, T., & Prince, F. O. (2023). Developing Online Search Strategy Skills for Effective Information Retrieval: An activity-based approach. *Journal of Library and Information Communication Technology*, *12*(1), 72-76.

Manjula, T. (2023). Discovering Open Education Resources for English Language Learning and Teaching: An activity-based approach. *Journal of Library and Information Communication Technology*, *12*(1), 101-115.

Manjula, T., & Naik, K. G. (2022). Evaluation of rural public library collection through capacity and usage parameters: A special reference to Bangalore Rural district of Karnataka. *KIIT Journal of Library and Information Management*, *9*(2), 91-96.

Manjula, T. (2016). Library Mobile Apps: for effective services of library. *Journal of Library and Information Communication Technology*, *5*(2), 17-31.

PAPERS PRESENTED

'Activities of Rural Public Libraries of Karnataka During Pandemic: A Special Reference to Bangalore Rural District' at i-KOAL 2022 International Conference on Knowledge Organisation in Academic Libraries held on April 22-23, 2022 at Tumkur University, Tumkur, Karnataka. ISBN 9789391870560

'Exploring Open Access E-Resources through Subject Gateways: A Special Reference to ELT Gateway' at International Conference on Knowledge Organisation in Academic Libraries held on August 22-23, 2022 at Document Research and Training Centre, Indian Statistical Institute, Bengaluru, Karnataka. ISBN 9789356808300

'Identification, Selection and Process of Library Digitization: An Explorative Approach' at International Conference on Digital Technologies and Transformation in Academic Libraries (DigiTTAL-2019) conducted from 26th December to 29th December 2019 organised by Central Library National Institute of Technology Karnataka, Surathkal. ISBN 9788194194002

'The literature on Rural Libraries: A Bibliometric Analysis' at International Conference on Digital Technologies and Transformation in Academic Libraries (DigiTTAL-2019) conducted from 26th December to 29th December 2019 organised by Central Library National Institute of Technology Karnataka, Surathkal. ISBN 9788194194002

'Incorporating Library and Information Science as a component into In-Service Teacher Education Programme' at National Conference-cum-Workshop on English Language Teaching, Literature and Cultural Studies conducted on 28th December to 30th December 2018 jointly organised by Regional Institute of English South India, Bangalore and ELTIF.

'Information Resource Discovery Services: A special reference to Indian Libraries' in the International Conference on 'Future of Libraries: From Promises to Practice (ICFL)' during 15th – 17th November 2017 organised by DRTC, Indian Statistical Institute, Bangalore Centre. ISBN 9788192179797

WORKSHOP CONDUCTED

Conducted workshop on 'Exploring Online Resources on English Language Teaching' at National Conference-cum-Workshop conducted on 28th December to 30th December 2018 jointly organised by Regional Institute of English South India, Bangalore and ELTIF.

SEMINARS /LECTURE /CONFERENCE/ WORKSHOPS ATTENDED

Two-day National Symposium on 'Recent Advances in Information Science' held on 28th & 29th March 2008, jointly organised by Mysore University Library, Mysore and Society of Information Science, Bangalore Chapter.

One day conference on 'Open Content Management and Organisation for Technical Information Services' held on 4th February 2011 organised by Library and Information Centre, M S Ramaiah Institute of Engineering, Bangalore.

One day Workshop on 'Data Analysis Made Easy through Statistical Package for the Social Sciences (SPSS)' held on 4th January 2017 jointly organised by Bangalore University and Department of Backward Classes Welfare, Govt. of Karnataka.

Two-day National Seminar on 'Research Made Easy: Tips, Tools and Technologies' held on 12th & 13th January 2017 organised by Bangalore University Library, Bangalore.

Special Lecture on 'Process of Research' on 8th March 2017 organised by Department of Library & Information Science, Bangalore University, Bangalore.

Special Lecture on 'Library Technologies for Teaching, Learning and Research' on 11th March 2017 organised by Department of Library & Information Science, Bangalore University, Bangalore.

Three days UGC Sponsored Workshop on 'Research Initiatives' for Research Scholars held from October 25th to 27th 2017, organised by UGC- Human Resource Development Centre, Bangalore University, Bangalore.

Three days International Conference on 'Future of Libraries: From Promises to Practice (ICFL)' from 15th to 17th November 2017 organised by DRTC, Indian Statistical Institute, Bangalore Centre.

One day Orientation cum Awareness Programme on 'E-database Tools and Techniques for Faculties and Research Scholars of Bangalore University' organised by Bangalore University Library, Bangalore.

Two days National Level Faculty Development Programme on 'Research Methodology and Data Analysis using Statistical Package for Social Science (SPSS) & Analysis of Moment Structures (AMOS)' conducted on 25th and 26th August 2018 Organised by Primax Foundation, Bangalore and Darshan Degree College, Bangalore.

One day T10KLWorkshop on 'Koha and Library Automation' conducted on 12th October 2018 organised by the Spoken Tutorial Project, IIT Bombay under the aegis National Virtual Library of India, Ministry of Culture, Govt. of India.

One-day Orientation Programme on Grammarly on 17th December 2018 conducted by Bangalore University Library Bangalore.

One day NDLI Club – Karnataka State Workshop for Educational Institutions held at H N Auditorium on 14th June 2019 organized by the National Digital Library of India and Bangalore University Library, Bangalore University.

One day National Symposium on Transformation of LIS Education and Research for Sustainable Librarianship – 2030, organized by the Dept. of Library and Information Science, Bangalore University, Bangalore on 29th June 2019.

One day interactive session on University Libraries Partnership with OCLC organised by Bangalore University Library, Bangalore and Karnataka University Librarians' Association on 22nd October 2019 held at Senate Hall, Bangalore University, Bengaluru.

Three days International Conference on Digital Technologies and Transformation in Academic Libraries (DigiTTAL-2019) conducted from 26th December to 29th December 2019 organised by Central Library National Institute of Technology Karnataka, Surathkal.

Attended 6th webinar on Impact of COVID 19 on Academics and Societal Life : Role of Social Media organized by Indian Library Association and Kalyan Karnataka Library Association on May 20, 2020

Participated in OLA Webinar 2 on Research Data Management organized by Odisha Library Academy on 23rd May 2020.

Participated a webinar on 'An Exordium to UGC-Care list Journals' Organized by Pavantama College, Murickassey on 27th May 2020

Attended webinar on Indian Citation Index jointly organized by Pandit Deendayal Petroleum University, Gandhinagar and Globe Publication Pvt. Ltd., New Delhi on 25th May 2020.

Attended webinar on 'Inclusive Library and Information Service for the people with visual impairment' by Anna Centenary Library and Madras Library Association on 28th May 2020

Participated in the OLA webinar 3 held on 'Intellectual Property Management with a special reference to patent copyright and trademark under digital economy and post COVID management' held o 30th May 2020.

Certified as Virtual Classroom Teacher by Classle Skill Net on 30th May 2020.

Participated in the national level webinar entitled 'Tech Tools Continuum workshop for school Librarians' organized y School Library Association on 30th May 2020.

Participated in one day National online seminar on Research Writing and enhancing visibility held by IQAC & RVSA.

Participated in National webinar on Academic and Research Integrity organized by Nahar Katiya College Assam and LISPA, Assam on 27th & 28th May 2020.

Participated in the National webinar on 'Open Educational Resources' organized by PRUCAS Library Dharmapuri on 24th May 2020.

Participated in the webinar on Bibiliometrix – Biblioshiny: An open-source software for Bibiliometrics and Scientometrics Data Analysis on 23rd May 2020.

Participated online webinar on outcome-based education Road Map to E-learning and Accreditation on 29th May 2020.

Webinar series on COVID 19 Response of libraries Theme 2 value addition to the library profession organized by SPLP, Uttarkhand and G B Pant Library held on 7th June 2020.

Participated in the OLA webinar 4 on 'Koha (What is new in Koha 20.05?) NS panel discussion on KISS: Koha India Strategies for Sustainability' organized by Odisha Library Academy on 6th June 2020.

Participated in webinar on off campus Access of Library E-journals through J-Gate Discovery Platform organized by Informatics Publishing ltd, Bangalore on 8th June 2020.

Participated online workshop on Scientometric and Bibliometrics Analysis using open source software organized by Society for Advancement of Librarianship and Assam Library Association on June 6, 2020.

Participated in OLA webinar 5 on 'SOPs Protocols for Reopening and functioning of the libraries during COVID 19' organized by OLA on 13th June 2020.

Participated in three day International webinar on Post COVID 19 Challenge and Opportunities for Libraires and Library Professionals organized by Department of Library and Information Science, Andhra University conducted during 3rd June 2020 to 5th June 2020.

Participated online National Seminar on Importance of Infrastructure and Learning Resources in the Revised Accreditation Framework (RAF) of NAAC organized by Internal Quality Assurance Cell sponsored by UGC under Paranash Scheme organized by Bhopal School Social Science, Habibganj on 6th June 2020.

Attended OLA webinar 6 held on 20th June 2020 on Strategic Library Reopening in a Pandemic World organized by OLA.

Attended RTLA webinar on Library Technology in digital era and Mendeley beyond reference management tool on 1st June 2020.

Attended FDP Program through National webinar lecture series of 24 lectures held from 16th May to 21st June 2020.

Participated in OLA webinar 8 held on 4th July 2020 on Modern Transition and Innovative Library Spaces organized OLA.

Attended one-week International Virtual FDP on Moodle learning management system organized by Don Bosco College Central Library and IQAC, Itangar and Spoken Tutorial IIT Bombay from 15th to 19th June 2020.

Attended online workshop on Academic Integrity with Turnitin organized by Central Library Tezpur University Assam on 03rd June 2020.

Attended OLA webinar 10 held on 18th July 2020 on 'How to lead a Stress-free Life in your own profession' organized by OLA.

Attended the online webinar on Focus for Success Define your Destiny in LIS Profession organized by DLISc, Bangalore University, Bangalore held on Saturday 1st August 2020.

Attended webinar and panel discussion on Promoting Libraries Through Movies held on 1st August 2020 organised by OLA.

Attended a webinar on Exploratory Analysis and Visualization Of Text Data For Research Using Open-Source Tools held on 21st September 2020 organised by Manipur University Library.

Attended 17th Annual Lecture on Informatics on Data Science: The Good, the Bad and the Ugly on 11th December 2020 organised by Informatics.

Attended i-KOAL 2022 International Conference on Knowledge Organisation in Academic Libraries held on April 22-23, 2022 at Tumkur University, Tumkur, Karnataka.

Attended International Conference on Knowledge Organisation in Academic Libraries held on August 22-23, 2022 at Document Research and Training Centre, Indian Statistical Institute, Bengaluru, Karnataka.

Attended a one-day Webinar on Open Education Resources for Academic Excellence held on 10th July 2023 organised by Kuvempu University, Department of PG Studies and Research in Library and Information Science, Shimogga.