



Regional Institute of English, South India

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Towards Excellence in English Language Education

RIESI
BANGALORE, INDIA

RIE/A2/ENG/CLSR/JRNL/PRINT/2024-2025/

16.12.2024

Local available printers

Web site

Notice Board

Sir,

Sub: Printing and supplying of English Classroom Journal - Vol.27, No. 2
December 2024 issue - inviting quotations - reg.

The Institute proposes to print '**The English Classroom Journal**' - Vol. 27, No.2, December 2024 issue and you are hereby requested to quote your rates towards printing and supplying of the same adhering to the following specifications, terms and conditions as given below. Please quote DTP charges and printing charges per page.

| Size | Paper | Cover Page | No. of Pages | No. of Copies | Binding | Printing charges |
|----------------------|-----------------------------|--|-----------------------------------|---------------|---------|--|
| 18.3 cm x 24.5 cm | 70 GSM White Maplitho | 300 GSM Art Board with 4 colour printing | 140-150 Pages Approximately | 400 | Perfect | Rate per page should be quoted |

Terms and Conditions:

- Adhere to the layout and design given.
- 2 proofs have to be provided.
- The soft copy of the final version should be submitted to the office of RIESI, Bengaluru. . The soft copy should not be shared with third party at any cost, failing which the printer will be responsible for the consequences.
- The printed materials have to be delivered at the Institute (RIESI, Jnanabharathi Campus, Bengaluru - 560 056) at printers own cost within 25 days from the receipt of the CD/soft copy.
- Delay and violation of any conditions will be penalized by 5% cut in the cost of Printing.
- The Director , RIESI reserves the rights to alter or modify any part of the order or entire order itself without assigning any notice.
- The decision of the Director, RIESI will be binding in case of any dispute and all other related matters.
- Payment will be made only on satisfactory completion of the work.

Your quotation should reach Director, Regional Institute of English, South India, Jnanabharathi Campus, Bengaluru - 560 056 on or before **23.12.2024** in a sealed cover super scribed '**Quotation for Printing of English Classroom Journal**'.

Yours faithfully,


DIRECTOR